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**Camarillo Academy of Progressive Education Parent Teacher Student Org.  
Executive Board/General Meeting - Minutes  
Wednesday, September 21<sup>st</sup>, 2022, at 8:15 a.m.  
CAPE CCR**

**Attendees:** Melissa Godsey, Khushbu Dalsania, Jaclyn Salnick, Danielle Wakefield, Danielle Ramey, Roberto Loza, Erika Thunell, Natalia Bates, Tejas Khatoie, Rakesh Pandey, Lucia Brown, Megan Brown, Khalin Godsey, Diane Keefer, Joni Kwong, Andrew Kwong, Maryellen Lang, Maria J. Lesky

**Call to Order:**

- Called to order by Khushbu Dalsania @ 8:23 a.m.

**Flag Salute** – Khushbu Dalsania

**Approval of Agenda** – Khushbu Dalsania 2<sup>nd</sup> by Maria Jarquin-Lesky

**Approval of Minutes** - Khushbu Dalsania 2<sup>nd</sup> by Rakesh Pandey

**Student Report – Roberto Erica Natalya Tejas**

- Question about how classes are going – including P.E. – (Roberto) We are in integrated math, so we don't have P.E. All of middle school just returned from Catalina. Catalina was a blast. The bus rides were good and comfortable as well as the number of chaperones was good. Ms. Keefer did a good job of keeping everything moving. When we got to the Dock we had to wait because the boat was stalled. Once on the island there were many things to do such as kayaking, snorkeling, high and low ropes course. (Lucia) How was that? "It was scary". The food at camp was so good. Sleeping arrangements were good. The kids that were with Mr. P needed to be with Mr. P. Ms. Sorensen was the chaperone in charge of the girls' cabins and she was super fun. Squid dissection was so gross. The campfire at night was fun. Oceanography class was interesting. Beach volleyball was fun. The polar plunge was super fun. It wasn't as cold as we thought it would be. (Maryellen) We use this as a bonding experience. We have decided to have it towards the beginning of the school year, so the students have the opportunity to bond together. It misses out on that if we wait for better weather and have it towards the end of the school year.

**Teacher Report** –

- Nothing to Report

**Admin Report – Maryellen Lang**

- We are currently gearing up for Capeathon. Everything seems to be going smooth with that. We have not been able to nail down a music teacher. Everything after school turns into private lessons. We do have Dorri who we have discussed string instruments with. There is opportunity there for the kids. So, we should be having orchestra strings with Dorri. Mini courses are coming up in October. There are still volunteer opportunities available. The eagle scouts' event is happening this weekend. They will be starting the gaga pit in the school yard. Gaga pit is being built on the back playground this weekend. Mr. Jeff Roberts has helped to designate the perfect area for this. The flag football schedule just came out and so has the volleyball schedule. Play (Moana) practice started last Saturday and Matilda is starting this Saturday.

**Treasurer Report – Diane Keefer**

- Been collecting for Capeathon. We are currently at a little over \$9,000. Armchair donations brought in a little over \$1600.00. Since Capeathon is happening now, we may not have generated as much for armchair. Emergency kits profit is \$1000.00. Spirit wear sales \$1350.00 without expenses, its over \$700 after expenses. No other major expenses to report this month. Performing arts (Khushbu) – did we get a bill from them? No bill received as of right now. Performing arts may need more funds than the original \$250.00 requested. They will need more since they are doing 2 separate plays. They do not know how much as of right now. (Diane) – do we have a number? Not yet. Expenses are being spent on props for the play. They need to make a canoe and waves and the crab house. We have volunteers to do the set – but the materials will be an expense. They will be selling snacks at the plays and candy grams – so they will be bringing in funds and we will be selling flowers to bring in funds. We should not have a venue cost either. (Parent) do we have a list of materials needed? We could possibly get items donated as well. (Lucia) parents were generous in giving items last year – we should try that. (Diane) last thing, please make sure that correct descriptions are left on every transaction. This will make it easier for reconciling.



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**President Report – Khushbu Dalsania**

- The PTSO insurance increased this year. We received a better price from another company. The cheapest was \$388 annually. A few questions before final approval. What is the deductible? What is the amount for the annual if we matched the liability limit? We never had insurance before 4 years ago, so anything at this point is up to us as there are no requirements to have it. Meena (past PTSO president) provided PTSO with insurance and we have kept it since then, but the annual amount has increased since then and it may not be worth it to keep it with the same company. We need to continue to research and find out what is best for the amount we pay. Movie nights are starting next month. Alison will be handling it since most programs do not require anything from her. She wants to be able to do more for the board.

**VP of Volunteers – Maria Lesky**

- 1 thing – Parentsquare has limitations on the information that we get back from the sign ups. We cannot obtain phone numbers for email addresses (in their own fields) as was requested for the sign up. Lucia and Maria will go over how to set up the volunteer request for future signups for Capeathon to make it easier for everyone.

**VP of Communications – Jaclyn Salnick**

- Working on flyer with Alison for movie night. Will make necessary changes if any and additions with deadline to order.

**VP of Programs – Alison Burke (Not in attendance)**

- First movie night, 10/12/22 – Lyle, Lyle, Crocodile. It is a 6:30 showing at the Roxy. Tickets are \$7 and there is no assigned seating. This is NOT a drop-off event. The flyer is still under construction. Monka Soccer will volunteer to teach a mini course this first session. I would like to reach out to the Camarillo Library to have services come to CAPE. (Maryellen) We have already reached out to them and are on the waitlist.

**VP of Fundraising – Lucia Brown**

- Capeathon swag is in the works. Parts are complete – waiting on the bags. Everything should be done early next week. Spirit wear sells have been great. We are receiving a lot of great feedback. Families enjoy being able to see product and buy and take. Suggestions on additional items – tank tops for kids, hats or visors and they want the cardigan brought back. We do not currently have a kids tank top available to order on the Mark-It place site either. We will talk to Maria and see what we can do and what our options are for future items.

**Old Business**

- Nothing to report.

**New Business**

- Nothing to report

**Good & Welfare**

- Nothing to report

**Adjournment** – adjourned 9:13 a.m. Next meeting scheduled for Wednesday October 19<sup>th</sup>, 2022 @ 8:15 CCR.